OSCAR™ Quick-start guide

The privacy rating: your company's data protection maturity, visible and traceable (GDPR-oriented).

oscar.datarata.eu

DataRata™ · Quick guide, 1 page

What is it about?

OSCAR assesses your company's data protection maturity: based on your details and your own documents, oriented on the GDPR, with reasoning for each point.

For: small and medium-sized companies, law firms and consultancies. 6 topic areas, 38 criteria, overall grade 1–5 (letter A–F), 8 steps.

Six steps to your rating

1. **Open and register.** Open oscar.datarata.eu. Top right you choose the language (Deutsch, English, Français). Want a look around first? “Try the demo” works without signing in. To start: **Sign up** → company name, email, password, confirm the privacy notice (if required: access code from DataRata and confirmation via the link in the email). You automatically become the Owner of your company. Then **Log in**.
2. **Company profile (step 1 of 8).** Industry, company size, data protection officer (yes/no), your role (e.g. controller, firm, processor) and type of data processing. These details feed into the assessment.
3. **Assess the topic areas (steps 2 to 7).** Each topic area is a page with a table of criteria. For each criterion: **Upload documents** → the product checks the relevant excerpt and proposes a score with reasoning (**Details**). You can change the score at any time with the slider, even without a document (scale 0–5). If a point does not apply to you: “not applicable”, it then does not count. Continue with **Next**, go back with **Back**.
4. **Result (step 8 of 8).** You see the overall score with a letter (A very good to F insufficient), the heatmap (green, yellow, red) and the biggest gaps. **Criteria at a glance** filters the results (e.g. biggest shortcomings, biggest lever); the selection can be added to the PDF report. **Download report (PDF)** delivers the report with fields of action; the raw data is available as JSON.
5. **Review a single document.** Menu → **Document review**: have one document (e.g. a record of processing activities or a data processing agreement) reviewed without starting a whole rating. Choose the document type yourself or let it be detected automatically, upload, **Have document reviewed**.
6. **Repeat.** You can repeat a rating at any time and so show your progress. Downloading the same report again costs nothing; a rating only counts once the assessment changes. How many complete ratings are included depends on the edition (Demo, Review, Start, Pro, Enterprise/On-Premise).

Finding your way around

- **Menu (☰ top right)** opens the navigation: Dashboard · Home · Company profile · Scoring ▾ (the topic areas) · Result · Document review · “How OSCAR works” (short explanation) · Help & FAQ · Accounts · Settings · Log out.
- **Home** takes you back to the start page; the **Dashboard** shows license & team, assessment status, security-relevant events and help at a glance.
- **Topic areas:** Legal requirements · Organisational measures · Technical measures · Architecture & data flows · Product and service characteristics · External factors.
- At the top of every page: **Language** (DE/EN/FR) and **Accessibility** (high contrast, font size A to A+++, reduce animations).

Settings and accounts (menu)

- **Settings:** Change password · Two-factor authentication (2FA) with an authenticator app · Team: invite people by email (roles Owner, Deputy, User; invitation valid for 7 days) · Appearance (name, accent colour, logo) · License · Quick guide (this guide as a PDF) · Data & privacy (export everything or delete analysis data) · Delete company.
- **Accounts** (Pro): manage several businesses or clients. Create account → **Open** → assess there → “Back to the firm”. Each account has its own quota.

Working with HORUS and the other products

HORUS combines the ratings of all DataRata products into one overall score. Each product has its own sign-in. To connect OSCAR with HORUS:

① **Create a token.** In OSCAR: Menu → Settings → **Connection to HORUS** → create access token (Owner and Deputy only). It is shown only once: **Copy**, then “I have saved the token”.

② **Paste it into HORUS.** On horus.datarata.eu click **Connect** next to the product and paste the token.

③ **What HORUS receives.** Overall value, coverage and values per category of your latest report, never documents, texts or names. New assessments only appear there after a new report. The token is read-only, expires (after 2 years at most) and can be revoked at any time.

Good to know

- Uploaded files are used for the analysis only and are not stored permanently; the account keeps the result and the quoted text excerpts. The automatic analysis uses an AI language model (provider Anthropic, see the privacy notice); you see every reasoning and can change every value.

Help any time in the product: Menu → “Help & FAQ” and “How OSCAR works”. Questions for DataRata: see the legal notice for contact details.
OSCAR is an analysis and documentation tool: not a seal of approval, not a certification, not legal advice.